

## **First & Calvary Presbyterian Church**

### **Media Technician**

Position Description (11/14/22)

#### **OVERVIEW**

The Media Technician will help fulfill First & Calvary's mission of making disciples of Jesus by using their technical skills to help the church's various media functions operate smoothly and effectively.

#### **RESPONSIBILITIES**

Media Technicians will assist the Media Coordinator with various media-related tasks throughout the life of the church. Depending on the technician's skills and training, this could include:

- Helping with audio/visual tasks during Sunday worship, including livestreaming, audio, camera operation, etc.
- Leading and helping train the team of media volunteers
- Helping with audio/visual tasks during other events (funerals, weddings, etc.), as needed
- Helping install or service media equipment or software, as needed

#### **TERMS OF EMPLOYMENT**

This is a part-time (5-10 hours a week) non-exempt position with hours that vary depending on need and availability. Media Technicians report to the Media Coordinator and have no direct reports.

#### **REQUIREMENTS**

- Knowledge/Experience in OBS Studio, VST Host, and Microsoft PowerPoint
- Knowledge/Experience in music/live sound production
- Knowledge/Experience in video production
- Great work ethic
- Flexible schedule

Apply at: <https://www.firstandcalvary.org/media-technician-job-application>

Job Type: Part-time

Pay: From \$16.00 per hour

Benefits:

- 401(k) matching

Work Location: In person